



Mobile Crane

Questionnaire

Completion notes

Please read the following before completing this document.

- Answer all questions in full. If you need extra space, attach additional pages on your company letterhead (if applicable) and mark their inclusion on the proposal form;
- Please ensure you read and sign the Declaration at the end of this document.

Duty of Disclosure

Before you enter into a contract of general insurance with us, you have a duty at common law to disclose to us every matter you know, or could reasonably be expected to know that a prudent insurer would want to take into account in deciding whether to insure you and, if so, on what terms. This applies to all persons to be covered under this contract of insurance.

You have the same duty to disclose those matters to us before you renew, extend, vary or reinstate a contract of general insurance.

Your duty however, does not require disclosure of a matter:

- that diminishes the risk to be insured;
- that is of common knowledge;
- that we know or in the ordinary course of our business we ought to know;
- that we state to you that we do not want to know..

Non-disclosure or misrepresentation

If you make a material misrepresentation to us, or if you do not comply with your duty of disclosure, we may treat your policy as if it never existed.

False statement and Fraudulent acts

Your policy is based on the information supplied to us by you or on your behalf. All statements made by you or on your behalf on the proposal and/or questionnaire, in support of this policy, on any claim form or in support of any claim must be true and correct. If you take any action or make any statement in connection with this policy or any claim made under it, which is fraudulent in any way or which is supported by untrue or incorrect information, we are entitled to avoid this policy and all benefits under it will be forfeited.

Privacy Act 1993

Zurich respects your privacy. The following is brought to your attention. However this does not apply to companies.

- (a) This Proposal collects personal information about you;
- (b) The information is collected by Zurich to evaluate the insurance being sought;
- (c) The intended recipient of the information is Zurich;
- (d) The information is being collected and held by Zurich;
- (e) The collection of this information is required pursuant to the common law duty to disclose all material facts relevant to the insurance sought and is mandatory;
- (f) The failure to provide this information may result in your application for insurance being declined, or your insurance being void from the beginning;
- (g) You have rights to access, and correct this information subject to the provisions of the Privacy Act 1993.

Data sharing consent

In order to provide a seamless insurance service globally, Zurich may transfer any data Zurich has received from and any data it holds on the policyholder to other units of Zurich Insurance Group Ltd, such as branches, subsidiaries, or affiliates within Zurich Insurance Group Ltd, cooperative partners of Zurich Insurance Group Ltd, coinsurance and reinsurance companies located in the country of the policyholder or abroad.

Zurich as well as such recipients may use, process and store the data, in particular for the purpose of risk evaluation, policy execution, premium setting, premium collection, claims assessment, claims processing, claims payment, statistical evaluation or to otherwise ensure Zurich's global insurance service delivery.

If a broker or agent is acting on behalf of the policyholder, Zurich is authorised to use, process and store data of the policyholder received from such broker or agent, and to forward to such broker or agent data of the policyholder relating to the execution of the policy and the collection of premiums and payment of claims.

Zurich may procure data from government offices and third parties relating to the policyholder to assess a claim in the event of loss or damage.

1 Insured details

Insured

Trading name

Insurance detail: Current Insurer

Policy expiry date

Current broker

2 Description of business activities

Please provide a brief description of the industry segments you operate in and the percentage of your turnover from each (eg Building construction 50%, Civil and roading 30%, Recovery and salvage 10%, Vehicle dry hire 20%)

Please provide details of company turnover for the last 2 years and a projection for the coming year

– Year prior

– Current year

– Projected year

Dual / Multi Lifting

Do you conduct dual or multi lifting?

Yes No

If 'Yes', please indicate what percentage of crane lifts involve dual or multi lifting %

Vehicle hire:

Do you hire outwards any of your cranes on a dry hire contract?

Yes No

If 'Yes', please supply a copy of the standard terms and conditions of your hire contract

3 Depot / Yard details

Please provide the locations of yards and depots your vehicles are stored at when not in use:

Is the depot / yard shared with any other business?

Yes No

Please name other occupants

Security details

Is the depot / yard fully fenced?

Yes No

If 'Yes', please describe type of fencing

Where are the keys for vehicles kept when parked at the depot / yard? In vehicle In office offsite

Are office buildings alarmed? Yes No

If alarmed, is alarm monitored? Yes No

Do security patrols check on depot / yard? Yes No

Any other security (eg dogs etc)?

4 Driver / Operator recruitment and management

How many drivers / operators do you currently employ?

How many drivers/ operators have been currently employed for less than 1 year?

Do you have a formal HR department, or manager? Yes No

Driver / Operator recruitment

Do you conduct reference checks for all job applicants? Yes No

Do all new drivers undergo a period of supervision by a senior driver/operator Yes No

If 'Yes', how long?

Do you conduct pre employment checks / testing for:

– Correct certification / licensing? Yes No

– Drug use? Yes No

– Pre existing medical conditions (eg diabetes, epilepsy)? Yes No

Driver / Operator management

Do you employ a graduated driver programme (i.e. do new employees start by driving least expensive vehicles and graduate to the more expensive vehicles based on experience and performance)? Yes No

Do you conduct regular reviews of your drivers which includes a practical assessment of their operating / driving ability? Yes No

How do you monitor driver licensing / certification to ensure all licences and certificates are correct and current?

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Do you have a formal fatigue management programme? Yes No

How do you monitor driver / operator fatigue?

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Do you conduct driver drug testing? Yes No

If 'Yes', is this only when drug use suspected regular intervals random

Do you conduct regular health checks? Yes No

Do you have a formal incident / accident reporting and review process? Yes No

If 'Yes', please provide a brief description of the process

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Do you employ relief drivers / operators? Yes No

If 'Yes', on average how many times a year do you employ relief drivers?

Do you conduct incentive programmes / bonuses to drivers for safe incident free driving? Yes No

5 Vehicle maintenance and servicing

Do you conduct repairs and maintenance internally?

Yes No

If 'No', please name your usual repairer

How often do you conduct vehicle checks?

Are service logs kept for each vehicle?

Yes No

Do you have a formal policy for reporting vehicle faults and problems?

Yes No

If 'Yes', please briefly describe process

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6 Declaration

In accordance with my / our duty of disclosure, I / We declare that the whole of these answers in the Questionnaire are true, that I / We have withheld no information whatsoever that might tend in any way to increase Zurich's risk, or to influence its decision regarding this information; and that I / We have not proposed for insurance in excess of the actual value of the motor vehicles described, and I / We undertake to exercise care, and reasonable precautions for the safety of the said motor vehicles. I / We agree that this Questionnaire and Declaration shall be the basis of the contract between me / us and Zurich.

I / We further agree that if this Questionnaire, in any part is filled in by any other person, such person shall be deemed my / our agent(s) and not the agent of the Company.

Signature

Date

X

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